

## Dataman HR Management Solution

**Dataman HR Management** Solution is a comprehensive Human Resource Management System Software that brings greater organization and effectiveness to the full range of Human Resource functions and responsibilities.

### Dataman HR Management Solution provides

- Easy, accurate and timely retrieval of Employee and activity-oriented information through menu driven, user-friendly operations.
- The Dataman HR Management Solution has been designed to meet the information need of all levels of Management and facilitates Decision Support, Planning, Monitoring, and Control of Daily Activities.
- It intakes all the raw data of an organisation and moulds it into a strategic powerful management tool.
- HR Management Solution enables managers to better understand what exactly is happening in the workforce, given the fact that managers have less time to analyze events within the organisation, react and take a quick but correct decision. HR Management Solution helps in this aspect by giving graphical analysis of the data required.
- The important aspect that has been incorporated and has been the selling point is the compliance to the rules and regulations of Government of India. All the government forms are included in the software. The HR department can breathe easy now because all the regulatory requirements of PF, PT, and ESIC etc. are taken care by the software according to the norms.
- Payroll is handled efficiently through the software by taking into account the attendance for the month. Appropriate heads like Basic, HRA, D.A, TDS Conveyance, etc. can be created by the company and payslips generated smoothly.
- The network features of HR Management Solution are also robust.
- It can create user groups and can assign different levels of security to each group/user. Accordingly, the level of access to information is restricted to the end user, with the managerial authority having full access and front desk person having the least access.
- Relevant reports can be taken from the software in various formats which can be sent over to screen, file, printer, email and web browser. The HR Management Solution is accessible from third party report writers such as Crystal Reports and comparative analysis can be done through the reports which can be viewed in the form of Graphs, Bar Charts & Pie Charts. This helps in getting a figurative analysis of data and quickly arriving at a decision.

HR Management Solution gives your company a decisive edge in the daily HR and managerial activities. So let the huge registers vanish in thin air and work right from your desktop.

## **Major Modules of Dataman HR Management Solution Software:**

- **Employee Profile**
- **Leave Management System**
- **Time Management System**
- **Payroll Management System**
- **Loan History Management System**
- **Employee Bonus**
- **HRD Procedures**
- **Reports**

### **Employee Profile**

- **Employee Profile**
- **Employee Current position and job profile**
- **Employee Joining and leaving Information**
- **Employee Local address and References details**
- **Employee PAN No., ESI, PF, TDS Detail**

### **Leave Management System**

- **User Defined Leave types**
- **Leave Details**
- **Leave Register**
- **Attendance data can be transfer from any Time Recording Machine**
- **Overtime Details**
- **Manual Attendance done By Employee details**

### **Payroll Management System**

- **User defined Salary Heads**
- **Salary formula**
- **Professional Tax Slab (State-wise)**
- **Create your own Salary Structures**
- **Payslip Generation**

### **Employee Bonus**

- **Different Bonus Types**
- **Assign Bonus to Employee**

### **Loan History Management System**

- **User Defined Loan Types and Interest rate**
- **Employee loans & Repayments and History Management**

## **List of Reports Available Under Various Modules**

- **Company**
- **Employee**
- **Leave & Attendance**
- **Payroll**
- **Loan**

### **Company**

- **Company Details**
- **Company Holiday List**
- **Leave Types Details**
- **Professional Tax Details**

### **Employee**

- **Employee Joining Information**
- **Employee Profile**
- **Employee Salary Structure**
- **Department Wise Employee List**
- **Emergency Address – Contacts Details**

### **Payroll**

- **Salary Heads Details**
- **Monthly Salary Register**
- **Salary Slip**
- **Bonus Details**

### **Leave & Attendance**

- **Employee Leave Application**
- **Leave Entry**
- **Daily Attendance Report**
- **Daily Absent Report**
- **Monthly Attendance**

### **Loan**

- **Loan Types**
- **Loan Payment Details**
- **Loan Installment Left detail**